



2013 Annual Meeting

June 15-16, 2013



Ground-rules

- We have both formal and (mostly) informal sessions scheduled. We have a schedule of issues to discuss and will take them in order and try to observe the time limits set out in the agenda. Please be prepared to set aside detailed conversations for an after-session.
- We will follow standard parliamentary rules for such a meeting (Roberts Rules of Order) to the extent possible.
- There will be specific times when the floor will be open to questions and comments from any and all participants, whether present in person or participating remotely, whether a Director or Member or observer. Everyone will be given a chance to participate.
- If presenting, please leave time for questions and discussion during your segment of the meeting.

Virtual Participation Guidelines

Please review:

<http://bit.ly/SSF-VPG>



<http://bit.ly/SSF-AGM13-Agenda>

Opening

- Convening of Quorum(s)
- Welcome and Opening Report

Report of Officers & Projects

- President & CEO
- Finance
- Products Development Committee (PMC)
- Standards Committee

Official Business

- New Members?
- Member Seats on Executive Committee
- New Business



Community-Led Presentations and Discussions

<http://bit.ly/SSF-AGM13-Community>

- User Feedback Session (Michael Howden)
- Community Feedback Session (Michael Howden)
- Evaluation of Executive Committee Structure (Michael Howden)
- Evaluation of Products Development Committee (Mark Prutsalis)
- Working with Vendors and Volunteers (Chamindra de Silva)
- SahanaCamp@ISCRAM Vietnam (Fran Boon)
- Sahana Event in Sri Lanka 2014 Annual Meeting and Conference (Mark Prutsalis)



Agenda

Official Business

- Board or Member Action as required
- Closing

Adjourn



Quorum Call - Directors

- A majority constitutes a quorum.
- We have 8 Directors so 5 is required in person or remotely.
- SSF Directors
 - ♦ David Bitner
 - ♦ Chamindra de Silva
 - ♦ Leslie Hawthorn
 - ♦ Michael Howden
 - ♦ Mark Prutsalis
 - ♦ Louiqa Raschid
 - ♦ Martin Thomsen
 - ♦ Brent Woodworth

Members Quorum Call

- 1/3 of Members constitutes a quorum
- SSF has 40 Members so 14 are required
- Members:
 - ◆ David Bitner
 - ◆ Praneeth Bodduluri
 - ◆ Fran Boon
 - ◆ Ravith Botejue
 - ◆ Don Cameron
 - ◆ Mifan Careem
 - ◆ Maria D' Albert
 - ◆ Trishan de Lanerolle
 - ◆ Ramindu Deshapriya
 - ◆ Chamindra de Silva
 - ◆ Ravindra de Silva
 - ◆ Darmendra Pradeeper
 - ◆ Sudheera Fernando
 - ◆ Joseph Fonseka
 - ◆ Graeme Foster
 - ◆ Leslie Hawthorn
 - ◆ Chad Heuschober
 - ◆ Michael Howden
 - ◆ Mahesh Kaluarachchi
 - ◆ Avni Khatri
 - ◆ Shikhar Kohli
 - ◆ Dominic Konig
 - ◆ Laura Lanford
 - ◆ Ishan Liyanage
 - ◆ Darlene McCullough
 - ◆ Greg Miernicki
 - ◆ Glenn Pearson
 - ◆ Mark Prutsalis
 - ◆ Eero Pykalainen
 - ◆ Louiqa Raschid
 - ◆ Eric Rasmussen
 - ◆ Antonio Santos
 - ◆ Martin Thomsen
 - ◆ Gavin Treadgold
 - ◆ Pat Tressel
 - ◆ Nuwan Waidyanatha
 - ◆ Connie White
 - ◆ Brent Woodworth
 - ◆ Tom Worthington
 - ◆ Dan Zubey

We are convened?



REPORT OF THE OFFICERS

Mark Prutsalis – CEO



Report of the CEO

- Priorities for next year
- Major Accomplishments
- Financial Report

Last Year's Priorities

- Engage in Project-based Opportunities
- Make Sahana easier to Deploy
- Continue to build stakeholder relationships
- Continue to be a leader in promoting use of Open Standards
- Learn to effectively leverage new technologies

Priorities for the Next Year

- Leverage financial growth to make Sahana software more deployable
- Bring on Staff
- Support community initiatives more directly

Achievements of the Past Year



Summary of Last Year

- Projects
 - EUROSHA
 - HSAC Community Stakeholder Network
 - Los Angeles County Department of Public Health Community Resiliency Mapping Tool
- Community Development Programs
 - SahanaCamp NYC
 - Grace Hopper Celebration Open Source Day
- Deployments
 - Hurricane Sandy

SAHANA COMMUNITY RESILIENCE MAPPING TOOL LOS ANGELES COUNTY DEPARTMENT OF PUBLIC HEALTH



Residents



Risks



Activities



Organizations



Trained People



Locations



Evacuation Routes

Sahana

Community Resilience Mapping Tool

All Your Data In One Place

Manage the data you collect with data from external sources such as Hazard Data from USGS and Census Data

Understand Your Community Resilience

Use maps and charts to understand the relationships between different factors which affect your community's resilience.

Updates

[All](#) | [My Community](#)**Tom Jones**

Added a Organization
[Helping Hands](#)

**Frank Sinatra**

Saved a Filter
[My Organization Resources](#)

**Will Smith**

Edited a Risk
[Wirefires](#)

**Tom Cruise**

Add a Evacuation Route
[Main St](#)

[More...](#)

Community Data

Record the vulnerabilities, hazards, activities and resources which affects your community's resilience

Residents



Risks



Activities



Organizations



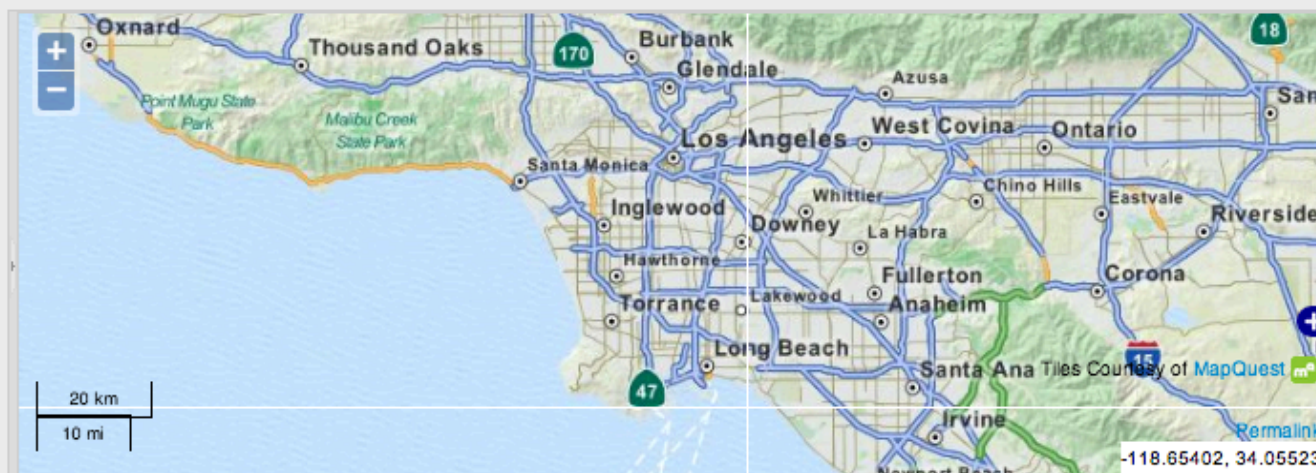
Trained People



Locations



Evacuation Routes



HURRICANE SANDY RELIEF OCCUPY SANDY AND OTHER COMMUNITY-BASED ORGANIZATIONS



Hurricane Sandy Response



SANDY RELIEF

WELCOME!

1. If you need help, see if anyone is in the [#SandyRelief](#) chat room, or [email us](#).
2. Thank you for donating your time!

COMMS

REQUEST SUPPLIES

REQUEST PEOPLE

DISPATCH

FULFILL REQUESTS



REQUESTS

Request Supplies
Request People
Search Requests
List Recurring Requests
Report
FEMA Items Required
Search All Requested Items
Search All Requested Skills

COMMITMENTS

List All

SENT SHIPMENTS

List All

ITEMS

New
List All
Search
Report
Import

ITEM CATEGORIES

New
List All

MAKE SUPPLIES REQUEST

* Required Fields

Deliver To: *

Beach 123rd St & Rockaway Beach Blvd (Relief Site)

[Set as default Site](#)

Recurring Request?:

☐

Site Contact:

No contacts yet defined for this site

[Add Contact](#)

Priority:

Medium

Date Needed By:

05-02-2013 16:00:00

[clear](#)

Items:

ITEM	PACK	QUANTITY	COMMENTS		
Canned Food	box	10	-		
Cleaning Supplies	box	10	-		
Toothpaste	box	10	-		
Garbage Bags	box	50	-		
Dust Masks (N95)	pack	100	-		
<input type="text"/>	<input type="text" value="pack"/>	<input type="text"/>	<input type="text"/>		
ADD NEW ITEM					

Comments:

SAVE



BUILDING ASSESSMENTS

New
List All
Search
Map

CANVASSING

New
List All
Search
Map

MAP

Name, and/or ID:

Status:

☐ Assessed ☐ Finished ☒ In-Progress ☐ Ready to Start

Cutting Status:

☐ Finished ☐ In-Progress ☐ N/A ☐ To be done

Mold Status:

☐ Finished ☒ In-Progress ☐ N/A ☐ To be done

Priority:

☐ High ☐ Low ☐ Medium

SEARCH

SAVE THIS SEARCH

CLEAR

Assessment Details
[Show Details](#)

Status	In-Progress
Cutting Status	To be done
Mold Status	In-Progress
Mold Notes	bad
Priority	High
Intake Date	03-20-2013
Assessor 1	Bob
Assessor 2	Tim
Name	Joe
Phone Number	732 920 9322
Other Contact Information	kadsjgk@kdfaskl.com
Location	1008 West Main Street, Freehold
Homeowner Availability	not available
Type of Property	Multi-Family/Apts
# of Inhabitants	4
Year Built	1996
Current Residence	Yes
Ownership	Own
Intention to Stay Home	no
Vulnerabilities	Small Children
Based on the DOB/FEMA sticker, the property is	Yellow
Type of Insurance	Flood (Structure), Wind/Hurricane, Flood (Contents)

20 km
10 mi

422
176

Polbstown
Lansdale
Warminster
Ewing
Lawrence
Trenton

33

Long Branch
A-73.80161, 40.84072

Permalink

Tiles Courtesy of MapQuest

COMMUNITY STAKEHOLDER NETWORK (CSN) HOMELAND SECURITY ADVISORY COUNCIL (HSAC), LOS ANGELES

DISASTER RISK MANAGEMENT PORTAL TIMOR LESTE



[Updates](#)[People](#)[Resources](#)[Projects](#)

LATEST INFORMATION



Report	Liquiçá Bazartete Fatumasi	02-25-2013 12:00	
	Situational Report Jose Soares - Oxfam		
Incident	Lautém Lospalos Fulgoro	02-15-2013 12:00	
	Outbreak of Cholera Eduardo dos Santos - Mercy Corps (MC)		
Alert	Ermera Hatolia Railaco	02-05-2013 12:00	
	More rains expected. Floods could become more severe Liliana Otilia - National Disaster Operation Center (NDOC)		
Assessment	Dili Dom Aleixo Bairro Pite	01-25-2013 12:00	
	Bairro Pite Assessment Adriana Macedo - Timor-Leste Red Cross Society (CVTL)		
Incident	Covalima Suai Camenasa	01-15-2013 12:00	
	Landslides have closed the main road Jose Soares - Oxfam		
Activity	Bobonaro Cailaco Purugoa	01-05-2013 12:00	
	Distribution of NFIs Eduardo dos Santos - Mercy Corps (MC)		

DISASTERS

	Flood Manufahi 05-28-2013 16:21	
	Cyclone Simone 09-28-2012 12:00	
	Drought Zumalai 08-28-2012 12:00	
	Aileu Floods 07-28-2012 12:00	
	Same Earthquake 06-28-2012 12:00	



Filter by Type :

Select



Filter by Location :

Select District



Select SubDistrict



Select Suco



Filter by Organization :

Select



Filter by Date :

Earliest:

clear

Latest:

clear

SEARCH

Advanced Search

[UPDATES](#)[MAP](#)[PROJECTS](#)[PROFILES](#)[MORE](#)

View Fullscreen Map

LAYERS



Base Layers

- ☐ Google Hybrid
- ☐ Google Maps
- ☒ OpenStreetMap (MapQuest)

Overlays

- ☒ Activities
- ☒ Alerts
- ☐ Assessments
- ☒ Incidents
- ☐ Offices
- ☐ Projects
- ☐ Reports
- ☐ Training Materials

Weather

- ☐ Current Weather
- ☐ Weather Stations
- ☐ Cloud forecast
- ☐ Precipitation forecast

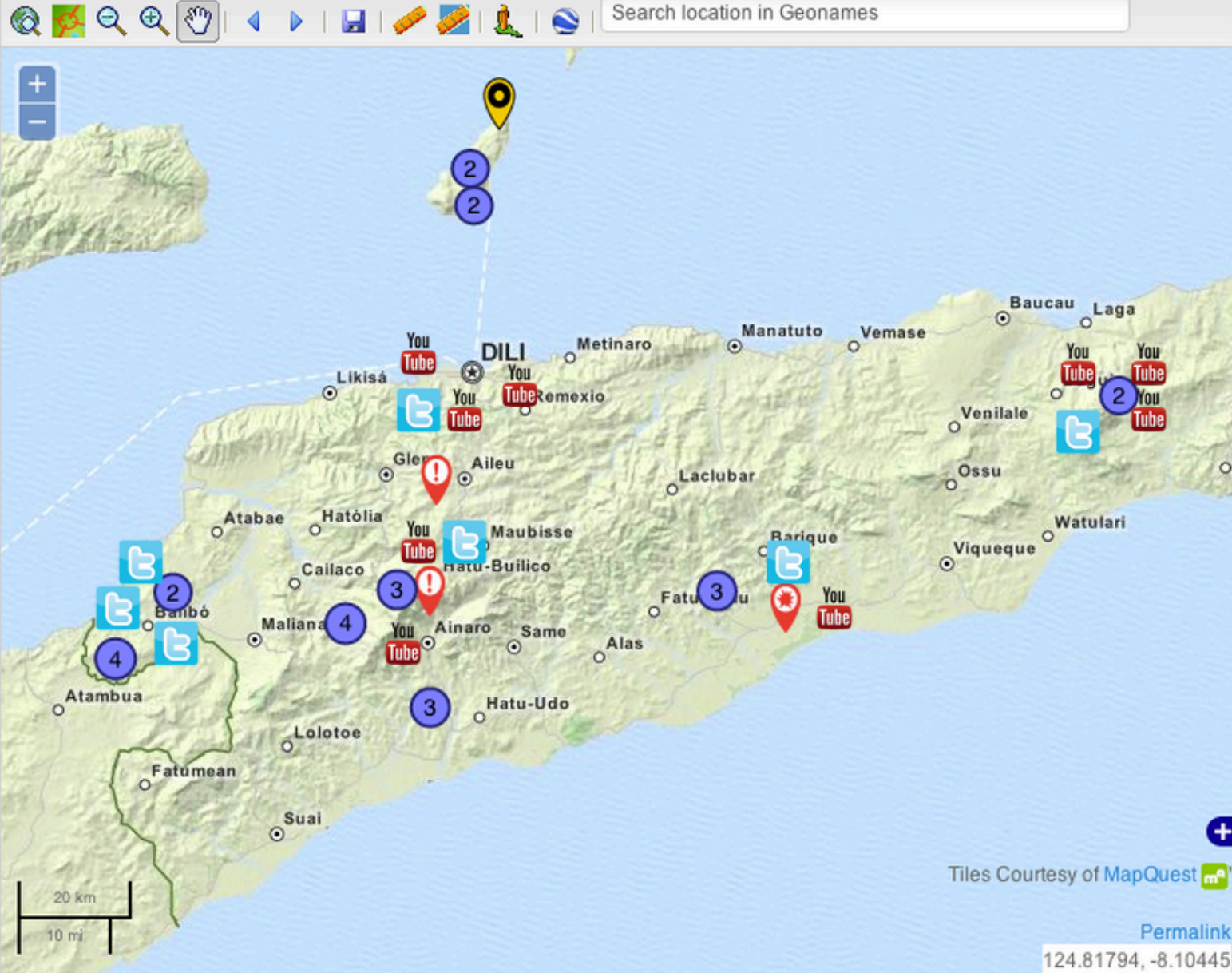
Infrastructure

- ☐ Airports
- ☐ Seaports

Risks

- ☐ Coastal Erosion

WEB MAP SERVICE





FLOOD MANUFAHI

! Alerts



Ainaro | Ainaro | Mau-Nuno
05 May 10 12:00
More rain expected



Ainaro | Ainaro | Manutasi
01 May 10 12:00
High winds



Ainaro | Ainaro | Cassa
20 Apr 10 12:00
More rain expected



Aileu | Aileu Vila | Suco Liurai
15 Apr 10 12:00
Heavy Rains Due

[see more \(1\)](#)

★ Incidents



Manatuto | Barique/Natarbora | Abat Oan
05 May 10 12:00
Houses Destroyed



Bobonaro | Balibo | Batugade
05 May 10 12:00
Flooding

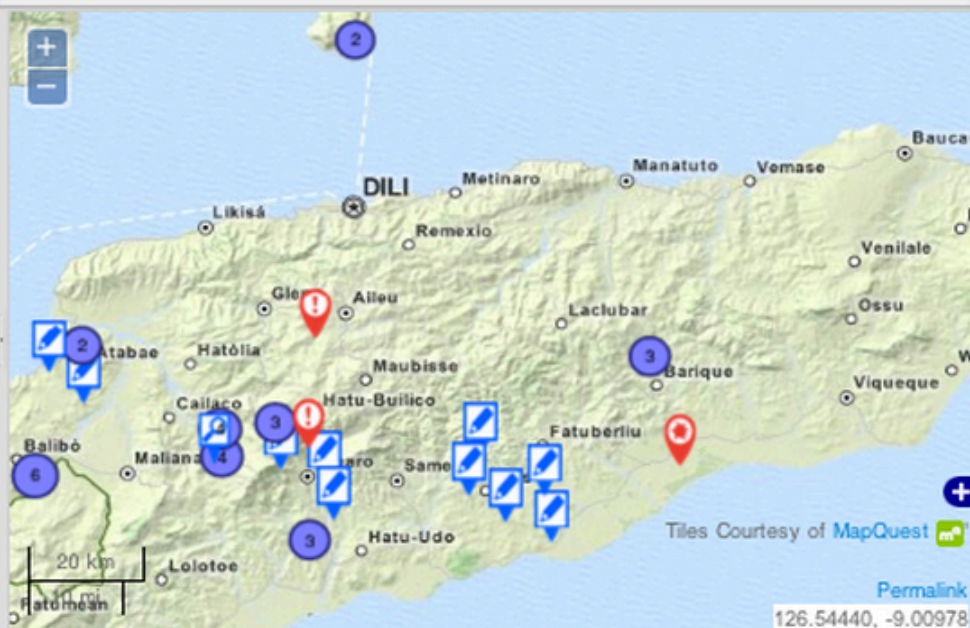


Bobonaro | Balibo | Balibo Vila
01 May 10 12:00
Houses Destroyed



Bobonaro | Balibo | Sanirin
01 May 10 12:00
Landslide

Map



Assessments



Baucau | Bagaia | Lari Sula
05 May 10 12:00
Community Needs Assessment



Baucau | Bagaia | Afaloicai
05 May 10 12:00
Area Assessment



Ermera | Atsabe | Laubono
05 May 10 12:00
Damage Assessment



Ermera | Atsabe | Tiarlelo
01 May 10 12:00
Community Needs Assessment

2012 Financial Report

Income		Amount
Direct Public Support		
	Corporate Contributions	\$15,000.00
	Foundation Grant: EUROSHA Project	\$12,012.62
	Individual Contributions	\$555.35
	Sahana Publication Royalties	\$15.40
Total Income		\$27,583.37
Expense		
Business Expenses		\$346.52
Marketing Expenses		\$25.13
Programs		
	Standards - OASIS Membership	\$1,100.00
	Education & Training - GHC OSD & SahanaCampNYC	\$6,096.66
	Disaster Response - Hurricane Sandy Response	\$79.51
Total Programs		\$7,276.17
Projects		
	EUROSHA	\$423.04
	HSAC-CSN	\$11,367.00
Total Projects		\$11,790.04
Travel and Meetings		\$5,477.75
Total Expense		\$24,915.61
Net Income		\$2,667.76



Financial Report

Income/Expense		FY 2012	LAST 12 MOS
Income			
Direct Public Support			
	Corporate Contributions	\$15,000.00	\$15,000.00
	Individual Contributions	\$555.35	\$3,857.75
Total Direct Public Support		\$15,555.35	\$18,857.75
Project Income			
	Project Income - EUROSHA	\$12,012.62	\$12,612.62
	Project Income - HSAC	\$-	\$42,761.80
	Project Income - LACDPH	\$-	\$7,041.00
Total Project Income		\$12,012.62	\$62,415.42
Other Income			
	Sahana Publication Royalties	\$15.40	\$8.12
Total Income		\$27,583.37	\$81,281.29
Expense			
Business Expenses		\$346.52	\$647.51
Insurance - Liability, Errors and Omissions			\$5,449.00
Operating Expenses		\$-	\$701.55
Marketing Expenses		\$25.13	\$26.43
Programs			
	Standards - OASIS Membership	\$1,100.00	\$1,100.00
	Education & Training - GHC OSD & SahanaCampNYC	\$6,096.66	\$6,096.66
	Disaster Response - Hurricane Sandy Response	\$79.51	\$412.87
	Sahana Internship Program		\$2,000.00
Total Programs		\$7,276.17	\$9,609.53
Projects			
	EUROSHA	\$423.04	\$12,732.60
	HSAC-CSN	\$11,367.00	\$29,293.28
	LACDPH	\$-	\$2,600.00
Total Projects		\$11,790.04	\$44,625.88
Travel and Meetings		\$5,477.75	\$9,280.53
Total Expense		\$24,915.61	\$70,340.43
Net Income		\$2,667.76	\$10,940.86